

Step By Step School of Dance

COVID 19 Policies and Procedures

Updated: September 6, 2020

September Re-Entry

Welcome to the SBS Fall season. We have prepared the following information to help you have a happy, healthy, and safe return to classes. Please review before your first class for the smoothest transition. The health and safety of our dancers, our faculty and our visitors are very important to us. We will follow strict guidelines set forth by Alberta Health Services. As guidelines change, we will adapt our policies and procedures.

SBS keeps our students, faculty, and families safe by using the following guidelines:

SBS staff will be conducting **verbal questionnaires** with students as required by AB Health Guidelines to rule out symptoms.

Frequent hand hygiene includes hand sanitization stations at every entrance/exit point and inside each classroom.

Enhanced cleaning and sanitization procedures by SBS. Disinfecting high touch surfaces including ballet barres, door handles, stereo equipment, and floors between classes. Bathrooms will be cleaned frequently during daily class sessions.

AHS precaution and prevention **posters** are visibly displayed, and hand washing posters are posted within bathrooms.

Continuous parent communications.

Wellness Checks for staff.

Class Structure/Capacity

Class numbers will be limited to ensure adequate physical distancing.

Studios floors are marked with 2m physical distancing spacing requirements.

If physical distancing is unattainable, masks are mandatory.

All dancers must be registered. No drop-ins will be allowed. Attendance will be taken each class.

Before Leaving Home

Parents should ensure their child does not have any symptoms of Covid-19.

Bring a labelled water bottle as the water fountains remain closed.

Please come dressed and ready for class as the change rooms remain closed.

Label personal belongs and limit the number of items brought into the studio.

Use the washroom before leaving home.

Drop Off/Pick Up

Drop-Off and Pick-Up Link for Preschool, and 6 Yrs of Age and Older.

Park at the front of the building or the street.

Only registered students will be allowed to enter the building. (Preschool exemptions)

Our lobby and change rooms will remain closed.

Dancers should arrive no more than 5 minutes before class and be picked up within 5 minutes after class ends.

Masks

Mask must be worn when entering and exiting the building, in lobbies, hallways, and washrooms.

Students will remove their mask once they are in their studio, place mask in a paper bag clearly labelled with their name and go directly to their grid.

Teachers will not be wearing masks if they are keeping physical distancing.

Masks will be worn by teachers and students if they are unable to keep physical distancing.

Student Absences

The office requires that a parent phones or emails the studio if a student is absent or late for class. The studio will follow up on all absent students who have not contacted the studio.

It is the responsibility of the parent to keep the dancer home if they have any symptoms of Covid-19 and should follow Alberta Health Service Guidelines before coming back to class.

If a student shows symptom of Covid-19 during class, the student will be brought to an isolation area. A parent will be called and will be responsible to pick up the student immediately.

Step By Step will take the necessary steps to notify any persons required as per Alberta Health and Services Guidelines.

Parent Information

Parking lot safety is critical.

Parents are responsible for drop off/pick up their child at the front parking lot or street.

Payments should be made online with a credit card. If a parent needs to come in the lobby for payments or inquiries, only one household is allowed at a time.

If Coming Straight from School

If students are coming straight from school and need to use the facility to change, parents are required to notify the studio prior to the day. Parents are not allowed to come inside the facility to help the students change. Parents must pre-book to allow dancers to use the changerooms. SBS managers will be monitoring this situation.

Breaks Between Classes

Breaks between classes will be managed by Teachers, Teacher Assistants and Managers.

Movement to Other Studios

Students that have back to back classes will be supported by internal processes to move between classes/studios spaces safely.

Covid-19 screening Waiver

1. Do you have any of the following symptoms:

- Fever (greater than 38.0 C)
- Cough
- Shortness of Breath/Difficult Breathing-Sore Throat
- Runny Nose

2. Have you, or anyone in your household travelled outside Canada in the last 14 days?

3. Have you, or anyone in your household been in contact in the last 14 days with someone who is being investigated or confirmed to be a case of COVID-19?

4. Are you currently being investigated as a suspect case of Covid-19?

5. Have you tested positive for Covid-19 within the last 10 days?

